

## APPLICATION FOR EMPLOYMENT

## **PERSONAL DETAILS**

First Name:	Sı	ırname:	D.O.B (optional)/							
Address:	Post Code:									
Phone:		Mobile:								
Email:		Place of Birth:								
Emergency Con	itact:		Relationship to you:							
Are you over 18 years old ☐ Yes ☐ No Are you legally entitled to work in Australia ☐ Yes ☐ No										
Are you an Australian Citizen $\square$ Yes $\square$ No $\:$ If no are you $\square$ Permanent Resident $^*$ $\square$ Visa or other										
working authority* (proof may be required)										
Details of Visa or other Authority including expiry date:										
Do you speak a language other than English. If yes please list:										
Do you hold a current driver's licence										
Are you willing to work in smoking areas ? $\square$ Yes $\square$ No										
Hobbies and Interests:										
SKILLS & QUALIFICATIONS										
Have you obtained and hold a current:										
RSA Certificate*   Yes   No Date Completed/_/ Expiry Date/_/										
RCG Certificate*  Yes  No Date Completed / / Expiry Date / /										
Other Qualifications relevant to the position - Please list										
/*Place provide	copies with this applicatio									
( Flease provide	copies with this applicatio	11)								
POSITION APPL										
Employment St  ☐ Casual	atus □ Full time Positions									
La Casaai	Li i dii time i ositions									
□ Bar	□Café	☐ Function Staff								
☐ Tray ☐ Gaming	☐ Nightly Cleaner☐ Kitchenhand	☐ Overnight Cleaner☐ Reception								
☐ Chef	☐ Duty Manager	☐ Security	☐ Concierge							
☐ Supervisor	☐Restaurant Staff	☐ Administration	Other:							
If successful what date could you start//										

## **AVAILABILITY**

Please indicate the days and times you are available and willing to work. All 3 Clubs operate 7 days a week and trade until late hours each night. The following schedule is used as part of our selection criteria and if you are successful your availability will be used to create your weekly roster. If your availability should change after your commencement date and you no longer meet the requirements of the business. Club Burwood Group may reserve the right to discontinue your employment.

	Monday	Tuesday	Wedne	sday	Thursday	Friday	Saturday	Sunday	
AM									
PM									
	/ hours are you quire any planr					o please Lis	t		
Weekends Christmas	Day □ A	Public Holiday Anzac Day 🗆		_	Work □ ourne Cup I		ly Mornings □ v Year's Eve □		
ducation	ON & EMPLOYN	MENT HISTOR	Y						
School/Institution/Un		ersity	From	То	Degree	or Certific	or Certificate obtained		
<u>Emp</u> loyme	ent History								
Employe	ers Name	Employed		Position Held		Reaso	Reason for Leaving		
		From To	0						
		<u> </u>							
Working	OCHECKS lication involve with children c criminal History	heck". Due to	the natu	-	•	•			
REFERENC	C <b>ES</b> ve any objectic	ons to Club Bu	rwood co	ntactir	ng vour pac	t or presen	t amnlovers?	Vas 🗆 Na 🗆	
-	at least 2 busir					-			
M						T-1 1			
Name		Com	Company			Telephone Number			
						+			

MEDICAL  Are you prepared to be examined by our doctor? Yes □ No □  To assist with the club fulfilling its Work, Health and Safety obligations, please disclose any informa	tion
about your disability or medical condition you may have	
GENERAL INFORMATION  Have you ever been discharged from employment because your conduct or performance was not satisfactory? Yes □ No □	
If you answered Yes what was the reason for your discharge	
Have you ever been convicted of a crime? Yes □ No □ If yes what crime were you convicted of?	
Have you ever been employed by the Club Burwood Group, Club Burwood RSL, Club Burwood, Burv Sports Club, Croydon Park Ex-Servicemen's Club ? Yes □ No □  If you have previously been an employee of the Club Burwood group of clubs please provide details	
Are you currently a Club Burwood Member? Yes □ NO □	
DECLARATION:	
1. I authorise the Club to obtain information from any person concerning my suitability for employment the Club and I hereby release any such person from liability for any damage, claims, costs at expenses that may arise from the provision of such information. I further declare that a false or manswer to any question in this application will be regarded as misconduct and will be grounds for dismissal from employment.	nd nisleading
2. If accepted for employment I agree to carry out any and all duties allocated to me in accordance the framework of the Award definitions and conditions as contained in the Federated Liquor and A Industries Employees (Club Employees) State Award in force at this time or as may be in force in through amendments.	Allied
3. If employed, I acknowledge that I will be employed for a probationary period of 6 months only end of which time my employment will need to be confirmed by the HR Manager or General Manager.	
4. If employed I agree to accept all reasonable directions by Management and/or the delegated a and to adhere to the rules of the Club as set out in the Staff Manual. I agree to sign and return the Manual Acknowledgment Form prior to commencement of duties.	
5. I acknowledge that only the HR Manager and General Manager of the Club are authorised to er staff and I accept that any appointment made by any other person is not valid.	mploy
Name: Signed: Date:	